

Guide to wording for verification of a company's trading address.

Company Letterhead

Barclays Bank UK PLC

Date: *dd/mm/yyyy*:

Dear *Business Manager's Name*

Re: *Company name* Company number *xxxxxx* (company number not required if Sole Trader)

I can confirm that we act as *accountants/solicitors* for *XXXXX* and in this capacity, I can confirm the following details in respect of the current trading address of the company:

Address details

1st Line

2nd Line

3rd Line

Post Code

Signature of Accountant/Solicitor:

Name of Accountant/Solicitor:

Date:

Membership number:

Regulated body: